



International Projects Management

Agenda

30 September-01 October 2015

Princess Sumaya University of Technology, Amman, Jordan

DAY 1: WEDNESDAY 30 SEPTEMBER 2015

09.30-09.45 Welcome words, Princess Sumaya University of Technology, Jordan

09.45-10.00 Objectives of the workshop, Zeineb Mazouz, University of Barcelona, Spain

10.00-12.30 Preparation and drafting of a proposal (*Erasmus+ as a main focus*)

The training will be focused on sharing the experiences of European institutions that have carried and led several project in the past years. The main objective of this session is to discuss the different specificities of the programmes and how the projects' proposals are linked to the different institutional and national strategies. Moreover, trainers are going to provide an explanation on how to draft a successful proposal: from the development of a concept note to the establishment of a consistent partnership.

11.00-11.30 Coffee/Tea Break

Group 1a:

Trainers:

Campus France	Johanna Rasplus
CUAS	Ramona Oros
Sapienza	Graziella Gaglione
PSUT	Abdallah Al-Zoubi

Attendees:

Ibn Tofail	Nabil Benabddassamad
MUBS	Ali Cheaib
UAE	Kamel Targuisti
MA-MoHE	Abdelkrim Rajeb
LB-MoHE	Ahmad Ghandour



YU	Ahmad Al-Salman
YU	Sana Malkawi
JO-MoHE	Ghaith Rababah

Group 1b:

Trainers:

CUAS	Andreas Pester
Montpellier	Camylle Pernelle
Sapienza	Katiuscia Cipri
MUBS	Bassem El Kaissi

Attendees:

Ibn Tofail	Driss Daoui
LU	Pierre Rahmé
UAE	Rachid Daanoune
MA-MoHE	Zahra Laanaya
AArU	Abdul Salam Ghaith
YU	Abdulla Al-Jarrah
YU	Mwaffaq Otoom
YU	Ala'a Hasan

12.30-14.00 Lunch

14.00-16.30 Technical and Financial Management of an EU project

This session will be focused on discussing the different aspects of the financial and technical management of the different EU programmes. It is expected that both trainers and trainees share their experiences. In particular trainers will focus on both the financial design and the drafting of the financial report. Trainers will refer to the different guidelines of the different programmes provided by the European Commission. In addition, trainers will share their experiences in management of a



project trying to answer the questions of managing successful a complex and international consortium (from partnership management to following a workplan and reporting to the EACEA).

15.15-15.30 Coffee/Tea Break

Group 1a:

Trainers:

Sapienza	Graziella Gaglione
Campus France	Johanna Rasplus
PSUT	Abdallah Al-Zoubi

Attendees:

CUAS	Andreas Pester
Ibn Tofail	Nabil Benabddassamad
MUBS	Ali Cheaib
UAE	Kamel Targuisti
MA-MoHE	Abdelkrim Rajeb
LB-MoHE	Ahmad Ghandour
YU	Ala'a Hasan
YU	Mwaffaq Otoom
YU	Ahmad Al-Salman
JO-MoHE	Ghaith Rababah

Group 1b:

Sapienza	Katiuscia Cipri
CUAS	Ramona Oros
Montpellier	Françoise Aubujeault / Camylle Pernelle

Attendees:

MIMI



Modernisation of Institutional Management of
Internationalization in South Neighboring Countries

Ibn Tofail	Driss Daoui
UAE	Rachid Daanoune
MA-MoHE	Zahra Laanaya
AArU	Abdul Salam Ghaith
YU	Abdulla Al-Jarrah
YU	Sana Malkawi
LU	Pierre Rahmé
JO-MoHE	Ghaith Rababah
MUBS	Bassem El Kaissi

16.30-17.30 Discussions, wrap up and end of the meeting

DAY 2: THURSDAY 01 OCTOBER 2015

09:30-12.00 International Project Management Office: how to effectively implement and run a dedicated office/team for Project Management from an administrative point of view? Presentation of the service, administrative procedures, organisation of tasks, positioning within the International Relations Office and the University as a whole, objectives and challenges.

10.30-10.45 Coffee/Tea Break

- Abdullah Al-Zoubi, Princess Sumaya University of Technology, Jordan
- Zeineb Mazouz, University of Barcelona, Spain
- Graziella Gaglione / Katuscia Cipri, Sapienza University, Italy
- Ramona Oros / Andreas Pester, Carinthia University of Applied Sciences, Austria
- Françoise Aubujeault / Camylle Pernelle, University of Montpellier, France

12.30-13.30 Lunch

13.30-15.00 Open Virtual Platform, Abdullah Al-Zoubi, Princess Sumaya University of Technology, Jordan & Andreas Pester, Carinthia University of Applied Sciences, Austria
15.00-15.30 General discussions and Conclusions

15.30 Closing of the meeting